



American Samoa Medicaid State Agency  
Office of the Governor  
American Samoa Government



## **MEDICAID PROVIDER ENROLLMENT CHECKLIST**

Please carefully review the following instructions and the American Samoa Medicaid State Agency regulations to make sure that you have submitted all documentation needed to complete your application.

- Completed Medicaid Provider Agreement Application
- Signed Provider Agreement and Conditions of Participation
- A Signed Authorization Release for Background Check
- American Samoa Health Regulatory Service Board License<sup>i</sup>
- American Samoa Business License
- Tax Payer Identification Number / Verification of EIN Number
- Liability Insurance
- Verification of National Provider Identification (NPI)<sup>ii</sup>
- Appropriate Licensure for your specialty
- Group By-Laws / Corporation Papers
- \$200 Non-Refundable Application Fee

Applicants that are Durable Medical Equipment Prosthetics Orthotics and Supplies (DMEPOS) Providers must also submit the following:

- Names of Manufacturers from who those products are purchased
- Catalogs or price list that indicate all retail and provider acquisition costs

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<sup>i</sup> Out-of-Country Medicaid Providers are exempt from the requirement to provide American Samoa Health Regulatory Service Board License.

<sup>ii</sup> Out-of-Country Medicaid Providers are exempt from the requirement to provide National Provider Identification (NPI) documentation.